

ALBURY WODONGA MOTORCYCLE ENTHUSIASTS CLUB INC.

Incorporated 2015 (Vic) Cert No. A0091002P ABN 36 359 421 929

PO Box 1400, Albury NSW 2640

www.AWMEC.com.au



ALBURY WODONGA MOTORCYCLE ENTHUSIASTS CLUB Inc. (AWMEC) OPERATING RULES

Effective 28/4/15 - Amended 25/8/2015

1. CLUB PARTICIPATION

It is a requirement of AWMEC that members accessing the conditional Club Permit Scheme in Victoria (CPS) or N.S.W. (HCRS) or in any other jurisdiction through the Club, actively participate in Club activities. To meet this requirement Club members with CPS/HCRS plated vehicles are required to;

- 1) From January 1st 2016, participate in a minimum of **four (4)** official club events per calendar year. This participation can be any combination of; scheduled Club general meetings, scheduled Club rides, Club rallies or other Club events which the Committee deems to meet participation requirements. For new members the participation requirement is pro rata eg. minimum of one (1) event for each three (3) months of membership. **(note, rule changed from 5 events to 4 events at meeting of 25/8/15)**
- 2) Scheduled Club events and meetings will have an attendance register and it is the member's responsibility to ensure that they correctly and accurately complete the appropriate register for all endorsed events they attend.
- 3) It is the member's responsibility to establish to the Committee's satisfaction that they have met minimum participation requirements in each calendar year.
- 4) Club members not meeting these minimum participation requirements in a calendar year and who are not exempt under subrule 5), will not be eligible to have their CPS/HCRS permit renewal forms or any new permit applications endorsed by the Club in the following year until the minimum participation requirement is met for the previous year and pro rata of the current year.
- 5) Members exempt from the above participation requirements are;
 - a. Members who do not currently have club plated (CPS/HCRS) vehicle permits issued through the Club,
 - b. Life members of the Club,
 - c. Members who have been granted a participation exemption by the Committee on the grounds of having been an active Club participant for a minimum of five (5) consecutive years. This is defined as having been involved in a minimum of eight (8) club activities per year (as defined in subrule rule 1), or having been a Committee member or office bearer of the Club for five (5) years or a combination of the two for five (5) consecutive years. This may be combined with having met these requirements as a member of C&EMCC NSW Inc. Albury/Wodonga Branch prior to the formation of AWMEC Inc. at the Committee's discretion,
 - d. Current members of the Committee or members holding official positions with the Club whilst they actively hold those positions,
 - e. Members granted special leave of absence by the Committee for reasons such as long term illness, living or travelling away from the Club area for an extended period (without having moved away from the area), or other acceptable reasons. Requests made to the Committee for special leave of absence under this rule must be supported by evidence if requested by the Committee.
 - f. Members 75 years of age and over.

2. FEES AND NEW MEMBER APPLICATIONS

- 1) The annual membership fee is \$35.00 per calendar year (year ending December 31st). For new members joining on or after October 1st the membership fee will be \$35.00 which will include the remainder of the current year's membership and membership for the next calendar year. (note, this was changed from \$10.00 payment for the remainder of the year at meeting of 25/8/2015)
- 2) The new member joining fee is \$25.00.
- 3) Current financial members of the CEMCC NSW Inc. who join AWMEC prior to December 31st 2015 will be exempt from the joining fee. (This clause ceases to have any relevance after December 31st 2015 & can therefore be deleted after that date). (note, this was changed from joining prior to October 1st 2015 at meeting of 25/8/2015)
- 4) There are no associate memberships.
- 5) The Committee may recommend changes to membership and joining fees in accordance with the Clubs Constitution.
- 6) Applications for membership to the Club must be fully completed on the "New Membership Application Form" lodged in person at a Club general meeting by the person wishing to join the club and given to the Membership Officer or Treasurer, or in their absence the Secretary, President or Vice President together with the required fees.
- 7) Successful new member applicants will be issued with a membership card for the Club (after the required fees have been paid).
- 8) Members will be issued with a membership card for each calendar year that they are a financial member (after their membership fees have been received by the membership officer, treasurer or via EFT into the Clubs account). Membership cards will show the following;
 - a. The Clubs name and official address
 - b. The year for which the membership is valid
 - c. The members name
 - d. Membership number
 - e. Membership status; full or life member
 - f. The branch affiliation
 - g. Date of joining the club (if the member has left the Club and rejoined, the date of joining will be the most recent joining date)

3. CLUB COMMUNICATION AND PROXY VOTING

- 1) The primary means of communication used by the Club will be by email and it is the responsibility of members to ensure that the Clubs Membership Officer or Secretary has their current email address and that members promptly read communication from the Club.
- 2) Members who do not have reliable access to email communication may request to the Committee that they receive written communication from the Club, to be sent to their current mailing address as provided to the Membership Officer or Secretary.
- 3) The Club will establish and maintain a Club web site on which relevant information will be available for members and potential members. This information will include;
 - a. The Clubs constitution,
 - b. The Clubs operating rules,
 - c. Requirements for obtaining and operating club permits in the Victorian and NSW schemes,
 - d. Scheduled Club meeting dates,
 - e. Scheduled ride and rally calendar,

- f. New membership application form,
 - g. Other information that the Committee considers may be of benefit to members or the Club.
- 4) Proxy voting by members eligible to vote is allowed under the Clubs Constitution as set out in Rule 35, the proxy voting form which must be used for appointing a proxy is as set out in Appendix 1 of these Operating Rules. Completed appointment of proxy forms must be in the hands of the Secretary at least 24 hours prior to the commencement of the meeting.

4. CONDITIONAL REGISTRATIONS CPS Vic / HCRS NSW

- 1) Members must be an eligible, financial member of the Club for a minimum period of six (6) weeks prior to the Club authorising a new application for registration under the CPS or HCRS scheme,
- 2) Members who have joined the Club and transferred CPS or HCRS registration/s to AWMEC upon joining will be exempt from the waiting period for new permit applications. The Committee may also grant exemption from the waiting period in special cases,
- 3) Members with vehicles on CPS/HCRS schemes through the Club must provide the following information to the Club's Membership Officer for each vehicle they have on the CPS/HCRS;
 - a. Make
 - b. Model and capacity
 - c. Year of manufacture
 - d. Scheme under which it is registered (Vic or NSW)
 - e. Registration number
 - f. Registration expiry date
 - g. Modifications made to the vehicle if any, other than standard accessories or modifications for the period of the machine or routine safety modifications
 - h. The date of the most recent inspection of the vehicle by the clubs Safety Officer/Scrutineer/Machine Examiner
 - i. Garaging address of the vehicle
- 4) The Membership Officer must be advised of any changes to any of the above information within 14 days of the change.
- 5) Members with vehicles registered under the NSW RMS HCRS must abide by the Clubs Rules for that scheme as defined in Appendix 1. of the Clubs Constitution.
- 6) Members with vehicles registered under the VicRoads CPS must abide by the following requirements;
 - a. The vehicle must be 25 years or older from year of manufacture,
 - b. New vehicle registrations require a certificate of roadworthiness prior to Club endorsement by a Club Safety Officer/Scrutineer,
 - c. New vehicle registrations require photographs of both sides and the rear of the motorcycle to be held on the club vehicle register,
 - d. Any changes to the vehicle as per items in subrule 3) must be notified to the Membership Officer and VicRoads within 14 days of the change being made,
 - e. The Club must promptly notify members of suspected safety issues or non-compliance with the Vehicle Standards and/or modification guidelines and require that these issues are rectified within 14 days. If the issues are not resolved by the member within 14 days, the Club must notify VicRoads.
 - f. The member acknowledges and agrees that the Club is obliged to inform VicRoads should it become aware of the following breaches by a Club member;

- i. A pattern of incorrect use of a club permit log book.
- ii. A club permit vehicle operated by a Club member is not an eligible vehicle.
- iii. A Club member ceases to be a financial member of the Club.
- iv. A Club vehicle is suspected of being used for commercial gain.
- v. A Club member has failed to restore a vehicle to safe condition or has failed to prove compliance with Vehicle Standards and/or appropriate modification guidelines following notification from the Club under paragraph e. in accordance with the terms of that notification.
- vi. A vehicle operated by a Club member under a club permit has been sold or otherwise disposed of and the club permit log book and club permit were not destroyed on disposal as required by the Road Safety (Vehicles) Regulations 2009 and/or the club permit plates were not removed.
- vii. A vehicle operated by a Club member under a club permit has been disposed of with the intention of undermining the club permit scheme (for example a club permit vehicle has been sold to a "friend" so that a new log book can be obtained, but the previous owner continues to utilise the vehicle).

5. CODE OF CONDUCT

AWMEC Members are required to abide by the following code of conduct;

- a. Foster and promote the good image of motorcycling and the Club,
 - b. Set an example of good rider behaviour and ride in accordance with the road rules and licensing requirements for the use of motorcycles,
 - c. Promote rider safety and ride with your safety and that of others as a first priority,
 - d. When on Club rides, follow the directions of the lead rider and ride in accordance with the spirit of a club ride including assisting other members if required.
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APPENDIX 1

ALBURY WODONGA MOTORCYCLE ENTHUSIASTS CLUB Inc.

FORM OF APPOINTMENT OF PROXY (Rule 35 (5) (b))

I (full name)

Of (address)

Membership Number

Being a member of Albury Wodonga Motorcycle Enthusiasts Club Inc.

Herby appoint(full name of proxy)

Of(address)

Membership Number

Being a member of that incorporated association, as my proxy to vote on my behalf at the general meeting of the Club [annual general meeting or special general meeting as the case may be] to be held on the day of month of year and at any adjournment of that meeting.

My proxy is authorised to vote in any matter as he or she sees fit

OR

In favour of/against (delete as appropriate) the following motion (inset details)

.....
.....
.....

Signature of member appointing proxy

Date

- NOTE:**
1. A proxy vote may not be given to a person who is not a current financial member of the Club.
 2. This appointment of proxy must be in the hands of the Secretary no later 24 hours prior to the commencement of the meeting.